

Appendix 10.3 Framework for Quality and Safeguarding Provider Monitoring

Agenda – Large Scale Enquiry Strategy Discussion

1 Welcome and Introductions

2 Apologies

3 Confidentiality Statement

Any information disclosed as part of these discussions should not be shared with any other person unless agreed as a specific action point.

The following information is being requested to facilitate a risk assessment of an individual or an address to protect the health and safety of any adults with care and support needs. Only relevant information is being requested.

4 Reasons for the meeting

5 Accuracy of Minutes and Actions from the previous meeting (if applicable)

6 Names of adults who may have been abused (including details of safeguarding concerns)

7 Criminal Offences

8 Regulatory issues

9 Current Agency Information

10 Current Provider Information

To include: Breakdown of people in receipt of care, Staffing, Insurance
Financial Viability

11 Summary of Concerns

12 Risk Assessment

13 Contractual Action

14 Enquiry Planning

15 Protection and Support Plan

- Service Provider
- Other Agencies

16 Information Sharing

17 Communication Plan

18 Future Meetings