



SAR 5b: Learning Review Action Plan Template

No.	Recommendation	Relevant Agencies	Response to questions /supporting evidence	Deadline	Updates/ Supporting Evidence	Critical Friend comments	RAG
	<i>Recommendation from the Safeguarding Adults Review (To be completed by SSASPB)</i>	<i>List all agencies relevant to this action (To be completed by SSASPB)</i>	<i>Clearly explain actions to be undertaken to implement the recommendation. Use a different line for each separate action i.e. development of new guidance, dissemination of guidance, monitoring etc. (To be completed by SSASPB/ agency as appropriate)</i>	<i>Indicate when action is likely to be completed. Explain any progress that has been made to complete the action. (To be completed by agency)</i>	<i>List evidence that will be sent to SSASPB to demonstrate action has been completed. E.g. dates of training held, titles of documents that have been updated, details of systems that have been put in place, summary findings/outcomes of audits that have been undertake. (To be completed by agency)</i>	<i>(including agency scrutiny panels where appropriate)</i>	