Staffordshire and Stoke-on-Trent Adult Safeguarding Partnership Board
Abuse must stop

SAR 5a: SAR ACTION PLAN TEMPLATE

Recommendation *Recommendation from the Safeguarding Adults Review* *(To be completed by SSASPB)*	**Relevant Agencies** *List all agencies relevant to this action* *(To be completed by SSASPB)*	**Action** *Clearly explain actions to be undertaken to implement the recommendation. Use a different line for each separate action i.e. development of new guidance, dissemination of guidance, monitoring etc.* *(To be completed by SSASPB/ agency as appropriate)*	**Deadline** *Indicate when action is likely to be completed. Explain any progress that has been made to complete the action.* *(To be completed by agency)*	**Supporting Evidence** *List evidence that will be sent to SSASPB to demonstrate action has been completed.* *E.g. dates of training held, titles of documents that have been updated, details of systems that have been put in place, summary findings/outcomes of audits that have been undertake.* *(To be completed by agency)*	**Critical Friend comments** **(including agency scrutiny panels where appropriate)**	**RAG Status**